



## SHORT STAY VISA FOR VISIT TO FAMILY/FRIENDS (UP TO 90 DAYS)

Applicant check <input checked="" type="checkbox"/>	Document N°	Document type
<b>TO BE PROVIDED BY APPLICANT</b>		
<input type="checkbox"/>	<b>0</b>	This <b>checklist</b> , with boxes ticked, and required documents arranged in the sequence of this checklist.
<input type="checkbox"/>	<b>1</b>	One <b>application form</b> filled in French or in English, not stapled, with a colour photo 35mm x 45mm on a white background, not older than 6 months
<input type="checkbox"/>	<b>2</b>	<b>Passport</b> valid for at least three months after the expiration date of the visa requested (+1 copy of the first page of passport and previously issued Schengen visas).
<input type="checkbox"/>	<b>3</b>	" <b>Hukou</b> " with photocopies of all pages (translation not required).
<input type="checkbox"/>	<b>4</b>	<b>Reservation of the roundtrip flights. A copy of the issued tickets should be presented when picking up the visa.</b>
<input type="checkbox"/>	<b>5</b>	<b>Proof of accommodation</b> for the whole duration of the intended stay.
<input type="checkbox"/>	<b>6</b>	<b>Proof of medical travel insurance</b> covering the entire duration of the trip, valid for the Schengen area. The insurance must cover the following: repatriations for medical reasons, urgent medical attention and/or hospital treatment. The minimum coverage shall be the equivalent of EUR 30,000.
<input type="checkbox"/>	<b>7</b>	<b>Proof of relationship with sponsor</b> <ul style="list-style-type: none"> <li>For <u>family visit</u>: a notary certificate of family relationship with the sponsor, legalized by Chinese MFA + 1 copy</li> <li>For <u>friend visit</u>: proof of the existence of the relationship with documents, e-mails, pictures, etc.</li> </ul>
<input type="checkbox"/>	<b>8</b>	<b>Proof of solvency of the applicant:</b> bank statements (salary account or other current account) from the last 3 months clearly indicating a proof of regular income. <ul style="list-style-type: none"> <li><u>Employed applicant</u>: Original letter from the employer in China (in English, or in Chinese with English translation) on official company paper with stamp, signature, date and clearly mentioning: <b>(a)</b> address, telephone and fax numbers of the employing company, <b>(b)</b> name and position in the employing company of the countersigning officer, <b>(c)</b> name, position, salary and years of service of the applicant, <b>(d)</b> approval of leave + a sealed copy of the business license of the employing company</li> <li><u>Unemployed applicant</u>: letter of employment and income of the spouse + notary certificate of marriage, legalized by Chinese MFA + 1 copy</li> <li><u>Retired applicant</u>: pension card + 1 copy</li> </ul>
<b>Minor applicants (under 18) are required to submit the following additional documents (N°9 - 12)</b>		
<input type="checkbox"/>	<b>9</b>	Student card + 1 copy
<input type="checkbox"/>	<b>10</b>	<b>Original letter of the school</b> mentioning (a) full address, telephone number of the school, (b) permission for absence, (c) name and function of the person giving the permission
<input type="checkbox"/>	<b>11</b>	<b>Notary certificate of family relationship</b> or proof of guardianship, legalized by Chinese MFA + 1 copy. In case of divorce, additional documents might be required.
<input type="checkbox"/>	<b>12</b>	<b>Parental authorization for minors traveling alone or with one parent + 1 copy:</b> <ul style="list-style-type: none"> <li><u>If minor is travelling alone</u>: notary certificate of permission to travel from both parents or legal guardians, legalized by Chinese MFA</li> <li><u>If minor is travelling with one parent</u>: notary certificate of permission to travel from the parent/legal guardian not travelling alone legalized by Chinese MFA</li> <li><u>If parents are not living in China</u>: notary certificate of permission to travel legalized by the relevant authorities in the country of residence</li> </ul>
<b>TO BE PREPARED BY THE SPONSOR IN LUXEMBOURG &amp; SUBMITTED BY THE APPLICANT</b>		
<input type="checkbox"/>	<b>13</b>	Copy of the <b>first page of the passport</b> and the residence permit (if applicable)
<input type="checkbox"/>	<b>14</b>	<b>Original Invitation letter</b> (not older than 6 months) signed by sponsor, mentioned the purpose, duration and financing of the intended stay
<input type="checkbox"/>	<b>15</b>	<b>Original declaration of guarantee</b> (Engagement de Prise en charge) + 1 copy

**Remarks:**

1. Applicants with ordinary passport should submit the visa application in person. Applicants with official passports (diplomatic passport, service passport, and public passport) can submit their applications via a messenger from the Chinese official department.
2. The Embassy/the Consulate reserves the right to interview the applicant in person.
3. If the visa is issued, the Embassy/the Consulate reserves the right to request the applicant to present him/herself in person to the Embassy/the Consulate upon his/her return to China.
4. For documents in Chinese, English or French translations have to be provided.